

Guidelines for Manuscript Submissions

Under the auspice of the **National Alliance of Black School Educators (NABSE)** Research Institute and Development, the *Journal of the Alliance of Black School Educators (JABSE)* publishes conceptual and empirical articles that contribute new knowledge and ideas in the quest for excellence in educating learners of African descent. Each issue has thematic and general interest articles, interviews, and/or book reviews.

Three or more referees review manuscripts submitted to *JABSE* anonymously, unless they are clearly inappropriate due to length, style, or topic. The editor will return manuscripts that do not meet submission requirements. Articles are judged on the following:

- Significance to the field of education;
- Comprehensiveness of the literature review;
- Quality of writing, clarity, and organization;
- Significance of conclusions and implications for future research, practice, or policy; and
- Adequacy of the rationale and appropriateness of the design and analysis.

The Editor reserves the right to make changes in all manuscripts to improve clarity, conform to style, and correct grammar. Manuscripts that clearly exceed space limitations will not be considered. Under no circumstances will a manuscript be considered if the author does not fulfill all submission requirements by the issue deadline.

MANUSCRIPT ACCEPTANCE POLICY

Notification of manuscript disposition may take several months. A publication release agreement form (or copyright waiver) is sent to the author(s) with notification of acceptance for publication. Accepted articles will not be published until the editors receive the waiver from the author(s) with an original signature(s).

SUBMISSION REQUIREMENTS

Feature and Research Manuscripts:

All manuscripts must be submitted electronically. The editor will submit manuscripts for blind review; therefore, no identifying information should be listed on the abstract or manuscript. Authors must upload a MSWord version of the manuscript via the online submission form: <http://www.nabse.org>

1. **STYLE:** Authors must follow guidelines in the *Publication Manual of the American Psychological Association* (2010, 6th Ed.) for all elements of the manuscript.
2. **TYPING:** The main text of the manuscript must be typed and doubled-spaced. All other text, including title, heading, references, quotations, and figures captions must be typed single-spaced. Tables, figures, and graphics must appropriately formatted and copy ready. One inch margins, Times New Roman, and 12 point font are required.
3. **CONTACT INFORMATION:** Authors must provide their name, title, institution, mailing address, home and work phone numbers, fax number, and e-mail address.
4. **ABSTRACT:** An abstract describing the essence of the manuscript must be included. It can be no more than 100 words. The abstract can either be typed directly or cut and pasted into the online field provided.
5. **MANUSCRIPT:** The manuscript, including all references, tables, and figures, should not exceed 40 pages. Tables and figures should be formatted with MS Word Tables and included within the text, not attached at the end of the paper. Bold text is not allowed and all pages must be numbered. The manuscript must be uploaded to the online field provided.

DEADLINE FOR SUBMISSION: May 31, 2017

PUBLICATION DATES: *JABSE* will be published in the Spring/Summer 2017. The theme of this journal will be “*Educate, Engage, and Empower: Our Students, Our Teachers, & Our Schools.*”

QUESTIONS: All questions should be sent to DrLloyd.Sain@att.net via Dr. Lloyd Sain, JABSE Editor, National Alliance of Black School Educators, 310 Pennsylvania Avenue, SE, Washington, D.C. 20003, or 202-239-5052.

All authors must be a current member of NABSE before a manuscript can be published in JABSE.